

Dunmow St Mary's Primary School

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27th February 2019

Dear Parent/Carer

Visit to Colchester Zoo

On Thursday 28th March 2019, Reception are planning to visit Colchester Zoo as part of their 'Dinosaurs' topic. The day will consist of a walk around the zoo to find out about the animals and a hands on workshop; 'Dear Zoo' which will be led by a member of the zoo team. The coach will leave after registration at 9.15am and will return before the end of school. Children will need to wear school uniform and bring a coat, hat and gloves if it is very cold.

As part of the free school meals for Key Stage One initiative the school will provide your child with a packed lunch on the day. Please indicate via the online portal whether your child would like a ham sandwich, cheese sandwich or will be bringing their own packed lunch. Instructions on how to do this are attached. You are also able to give consent to the trip online. If you consent and complete the lunch options online you do not have to return the slip to us. This needs to be completed as soon as possible – latest Wednesday 13th March.

Please also provide a named carrier bag that can be thrown away after lunch. This is irrespective of whether you or the school are providing the packed lunch.

In order for this visit to take place, we are asking you to make a contribution of **£18.50** to cover the visit and transport costs. Payment should ideally be made via our online portal and if you still do not have this set up please do pop into the office so we can help arrange this.

Although such a contribution is voluntary, in reality we have no alternative source of funding. Before the date of the visit the Governors will assess whether sufficient contributions have been received to make the visit financially viable. If it is not considered viable, it will be cancelled and all contributions will be refunded. In cases of financial hardship, any requests for the contribution to be waived will be treated sympathetically, do come and talk to us in confidence if this is the case. As this educational visit is taking place in school hours, we are not permitted by law (Education Act 1996) to exclude from such a visit children of parents choosing not to contribute to the cost.

Yours sincerely

Mrs Burton and Miss Dews

Name of child _____ Class _____

I give permission for my child to take part in the visit to Colchester Zoo on Thursday 28th March 2019.

- I have paid £18.50 online for the cost of the visit and completed the meal option;
- I would like an online activation code and will pay online. Our packed lunch choice is as follows:
- Cheese
- Ham
- I will provide my child with a packed lunch

Signed _____ Parent/Carer